

EFFECTIVE

April 1, 2001.

SUBJECT

1. CDC Warrant Disposition Codes
2. SER Service Code Changes
3. Code Modifications
4. Edit Updates
5. FIA Application and Related Form Revisions
6. Other FIA Form Revisions

**1. CDC WARRANT
DISPOSITION
CODES**

Item W - The following new Warrant Disposition codes have been added to Item W to identify Child Day Care (CDC) Electronic Funds Transfer (EFT) payments:

Code	Description
ET	Electronic Funds Transfer (EFT) payment
29	Electronic funds transfer payment returned to Treasury.
39	Rewrite of electronic funds transfer payment returned to Treasury.
49	Returned electronic funds transfer payment cancelled.

2. SER SERVICE CODE CHANGES

Item S - In order to fund more SER services with federal Low Income Home Energy Assistance Program (LIHEAP) funds, four (4) new service codes have been added. No new services have been added, only the code used to authorize the service.

New service codes:

Service Code	Description
11	Used for shelter deposits. Note: Utility (water or cooking gas) deposits continue to be paid using code 12.
26	Used for heat deposit or fees.
27	Used for electric deposit or fees.
43	Insurance Note: Property Taxes continue to be paid using code 41.

3. CODE MODIFICATIONS

Item N - New negative action code 411 is used to end TMA-Plus coverage when a person has available health insurance.

4. EDIT UPDATES

There are 2 new edits to support April 1, 2001 MA policy:

- **5005 - REDETERMINATION DATE MUST BE WITHIN 13 MONTHS OF CURRENT DATE**

The redetermination date cannot be more than 13 months from the current date for Program N, Transitional MA and Michigan TMA only.

- **5139 - PROGRAM L PREGNANCY INDICATOR NOT "O" MUST HAVE MA END DATE OF 99-99-99**

Negative action code 006 and a negative action date the last day of the two-month post-partum period must be used to terminate MA because a woman's pregnancy ended.

5. FIA APPLICATION AND RELATED FORM REVISIONS

FIA-1171

The FIA-1171, Assistance Application, is revised. Previous editions are obsolete. An initial supply will be sent to local offices. The major form changes are detailed in Program Policy Bulletin (PPB) 2001-003, effective 3/1/2001.

Use the new version of the FIA-1171 (revised 4/01) for all applications on or after April 1, 2001. Destroy supplies of previous editions when you begin using the new edition. Do not give out previous editions, but accept and process any received.

FIA-1171-C

The FIA-1171-C, Eligibility Determination and Certification, was revised by a workgroup composed of FIA local office employees, central office operations and policy staff. Field input was solicited to help make the FIA -1171-C more user friendly. The form was designed and tested by field staff. Major changes for this form have been detailed in the PPB 2001-003.

The new version must be used beginning 4/1/2001. Previous editions of the FIA-1171-C are obsolete. An initial supply will be sent to local offices.

Note: This form will also be available as a Microsoft Word template on April 1, 2001.

FIA-1171-F

The revised version of the FIA-1171-F, Filing Document, is a shorter document that contains enough information to register an application, protect the filing date for all programs, and/or determine the need for expedited food stamps. Applicants should be encouraged to complete the entire application at their initial visit, but when that is not possible, have them complete the FIA-1171-F. There is minimal duplication of information between the new revised form and the FIA-1171.

FIA-1171-IA

The FIA-1171-IA, Income and Asset Supplement, has been revised. This form will match the revised FIA-1171. Previous editions of this form are obsolete.

Note: This form will no longer be printed. The revised form will be available only as a Microsoft Word template April 1, 2001.

FIA-3243

The FIA-3243, Retroactive Medicaid Application, is revised. The application now asks who had the unpaid medical expenses. The income questions have been revised and a self-employment section has been added.

Previous editions are obsolete. Local offices will receive an initial distribution of the revised application.

Note: Destroy supplies of all previous editions at this time. However, continue to accept and process previous editions.

Spanish Versions

FIA-1171-SP and the FIA1171-F-SP will be revised as soon as possible.

6. OTHER FIA FORM REVISIONS**FIA-49-A**

FIA-49-A, Medical-Social Eligibility Certification, now lists PEM 154, Special Disabled Children, as a separate program because it has a special definition of disability.

FIA-75

FIA-75, Verification of VA Payments, supports the policy regarding countable VA payments released in PPB 2001-003.

FIA-220

FIA-220, CDC Provider Care Information and Day Care Aide/Relative Care Application, is now a four-page fold-out form.

The FIA-220 has a revised statement on fraud and repayment of benefits. The form includes the general list of felony crimes that will

prevent or terminate enrollment of day care aides and relative care providers. And, it has space for the day care aide or relative care provider applicant to give information on felony convictions, if any.

FIA-1605

The wording of one action message in FIA-1605 has been corrected.

FIA-4582

Form FIA-4582, Child Day Care Services Eligibility Verification Checklist, is now obsolete. Use the FIA-3503 in it's place.

FIA-4583

The FIA-4583, Child Development and Care (CDC) Application, has been revised to indicate that the reporting of Social Security Numbers is not mandatory for CDC. You should obtain the SSN. But, do not deny eligibility for CDC solely because the CDC applicant did not provide it. The new form also includes information on criminal background checks and a revised statement on fraud and repayment of benefits.

**MANUAL
MAINTENANCE
INSTRUCTIONS****Added Items ...****RFF 0075****Changed Items ...**

**RFC A
RFC C
RFC N
RFC S
RFC V
RFC W
RFE 5000
RFF 49A
RFF 220
RFF 849
RFF 1074
RFF 1075
RFF 1171
RFF 1171C
RFF 1171F
RFF 1605
RFF 3243
RFF 4583**

Deleted Items ...**RFF 4582**